

Date: DD MM YYYY

I/We wish to apply for the internet Banking Service.

**Account Details** (Please insert your existing account details)

Title of Account: \_\_\_\_\_  
(Business Name)

Customer Number: \_\_\_\_\_

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**Board Resolution for LIMITED COMPANY Accounts:**

We hereby certify that the following Resolution of the Board of Directors of Company Name Limited/Plc was passed at a meeting of the Board on the \_\_\_ day of \_\_\_\_\_ 20\_\_\_ and has been duly recorded in the Minute Book of the said Company:

The Directors who attended the meeting namely; \_\_\_\_\_

RESOLVED that Authorised Person/Super Admin/ Supervisor Name has been authorised to register for internet Banking for Company Name

The Company undertakes to advise the Bank in writing of any changes (in the Directors, Authorised Signatory and Secretary) that may take place and the Bank shall be entitled to act upon the information so given. That Company takes full responsibility for any transaction/s made by the individual authorised (by this board resolution) via Internet Banking.

That these Resolutions be communicated to the Bank and shall constitute the Company's Mandate to the Bank to remain in force until revoked by notice in writing to the Bank signed by the Chairman or any Director or the Secretary acting or purporting to act on behalf of the Company and for this purpose any instruction varying or purporting to vary the Mandate contained in these Resolutions shall be deemed a revocation.

\_\_\_\_\_  
**Signature of Chairman/Director**

Date: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Secretary/Director**

Date: \_\_\_\_\_

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**Mandate for Partnership Accounts/ Sole-Proprietorship Accounts**

Partnership / Proprietorship Mandate:

Partnership / Proprietorship Firm Name

hereby request and authorise you until we or any of us shall give you notice to the contrary in writing to Register Authorised Person/Super Admin/ Supervisor Name who has been fully empowered to register for internet Banking for our said partnership / proprietorship and we take full responsibility for any transaction/s made by the individual authorised (by this Mandate) via Internet Banking

**Name of the Partner/Proprietor:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Name of the Partner:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Name of the Partner:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Account Details:**

**Customer Name:** \_\_\_\_\_

**(Name of the Authorised Person for Internet Banking)**

**Date of Birth:** \_\_\_\_\_

**Role:** (Please select one)

- Corporate Admin <sup>[1]</sup>
- Corporate Admin (Supervisor) <sup>[2]</sup>
- Supervisor <sup>[3]</sup>

**[1] Corporate Admin:**

This user will only be able to create/maintain sub-users. You cannot create/execute any payments and you are not able to view the account balances/transactions.

**[2] Corporate Admin (Supervisor):**

This user can create/maintain sub-users and authorise payments created by any of the sub-users. Any payments created by you will require supervision from another sub-user assigned with a supervisor/approver role.

**[3] Supervisor:**

This user will not be able to create any sub-users. You can view the account balances/transactions & you can execute payments yourself (i.e. sole user access only).

**Internet Banking Username:**

**(Please write 3 options - Maximum 15 digits and no spaces)**

1: \_\_\_\_\_ 2: \_\_\_\_\_ 3: \_\_\_\_\_

**Mobile Number:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Please confirm the account numbers for registration (accounts must be under the same relationship):**

1: \_\_\_\_\_ 2: \_\_\_\_\_ 3: \_\_\_\_\_

4: \_\_\_\_\_ 5: \_\_\_\_\_ 6: \_\_\_\_\_

7: \_\_\_\_\_ 8: \_\_\_\_\_ 9: \_\_\_\_\_

10: \_\_\_\_\_

**Company Level Approval Limits:**

**(Please Note: Default Max Amount Allowed per transaction/Daily =£50,000 & Monthly Max Amount = £1,000,000)**

\_\_\_\_\_  
**Customer Signature**

**Date:** \_\_\_\_\_